

# GUJARAT CULTURAL ASSOCIATION

## HALL RENTAL FEE SCHEDULE

*Visit us online at: [www.gcanashville.org](http://www.gcanashville.org)*

Section	RENTAL	DINING HALL	KITCHEN AREA	VOTING MEMBER RENTAL	Check "X" ▼	NON - VOTING RENTAL	Check "X" ▼
<b>A</b>	<b><u>Large Auditorium Hall</u></b>						
	1 Day Rental	Y	Y	\$2,501		\$5,501	
	2 Day Rental	Y	Y	\$3,501		\$7,001	
	3 Day Rental	Y	Y	\$4,001		\$8,001	
	Use of Kitchen and Dining <u>ONLY</u> prior to event for food preparation etc. is \$701 PER DAY						
<b>B</b>	<b><u>Religious Occassions</u></b>						
	Individuals/Family (BHAJAN ONLY)	Y	Y	\$501		\$1,501	
<b>C</b>	<b><u>Dining Hall Area ONLY</u></b>						
	1 Day Rental only for Kankotri	Y	Y	\$701		\$1,501	
	1 Day Rental for B'Day, B'Shower, Anniversary	Y	Y	\$701		\$2,501	
	1 Day Rental for Sports Tournament	Y	Y	\$1,001		\$2,001	
	Weddings and Reception Party NOT PERMITTED in Dining Hall						
<b>D</b>	<b><u>Mandatory Fees &amp; Dues for all Rentals</u></b>						
	Small Dumpster ( less than 300ppl)			\$125		\$200	
	Large Dumpster (more than 300ppl)			\$525		\$650	
	Rectangular Table			None		\$5/event	
	Round Table			None		\$10/event	
	Dining in Main Auditorium Hall			\$2,001		\$3,501	
	POTS & PANS outside GCA premises			\$501/ less than 250 ppl		NA	
	POTS & PANS outside GCA premises			\$1001/more than 250 ppl		NA	
	Custodian Food Services (ON GCA PREMISES)			\$.50/person, @ Meal		\$1.50/person, @ Meal	
	Custodian Fee (IF NOT HIRED TO CATER FOOD)			None		\$100 Per Day	
	Video Equipment Use (TECH FEES Paid by RENTER)			\$1,000 Per Event		\$1,500 Per Event	
<b>TOTAL</b>				<b>TTL:</b>		<b>TTL:</b>	

**Payment terms are as follows:**

50% DEPOSIT DUE AT TIME OF BOOKING THE FACILITY; ESTIMATED BALANCE DUE 7 DAYS PRIOR TO EVENT; FINAL REMAINING BALANCE DUE AFTER EVENT. \$1,001 REFUNDABLE DAMAGE DEPOSIT REQUIRED BY ALL NON-VOTING MEMBERS AT TIME OF BOOKING.

**Office Notes:**

Approved by: \_\_\_\_\_

Date Approved: \_\_\_\_\_

**Acceptance:**

*I/We (Renter) hereby accept the terms and conditions set forth on this GCA Rental Fee Schedule and agree to the Payment Terms.*

Signature of Renter: \_\_\_\_\_

Print Name of Renter: \_\_\_\_\_

Date: \_\_\_\_\_

**Contact:**

Atul Kapadia - Hall Coordinator  
600 Ermac Dr, Nashville TN 37214  
Cell: 615-482-3145  
Fax: 615-889-0484

**Contact:**

Paresh Parbhu - Hall Coordinator  
720 Royal Parkway, Nashville TN 37214  
Cell: 615-554-3555  
Fax: 615-885-7000

# GUJARAT CULTURAL ASSOCIATION

4418 Lebanon Pike, Hermitage, TN. 37076, [www.gcanashville.org](http://www.gcanashville.org)

## FACILITY RENTAL AGREEMENT

### TERMS AND CONDITIONS:

1. As per policy, GCA STRICTLY PROHIBITS the use of ALCOHOL, TOBACCO, MEAT, and possession of FIREARMS on its premises.
2. Renter MUST ABIDE to Metro Nashville/Davidson County Noise Ordinance which is APPLICABLE and ENFORCED after 11:00pm.
3. Voting Members have first right to rent the facility over Non-Voting Members, therefore, a notice will be sent to Voting Members immediately following the booking by a Non-Voting Member giving them 15 days to respond.
4. Voting Member rental strictly for GCA Voting Member on record.
5. Facility and its' contents are rented on a as is basis and hold GCA harmless and indemnify same for any malfunctions, accidents, acts of god, and unforeseen circumstances.
6. GCA is **NOT** responsible for loss of any personal property while on GCA premises.
7. Renter is responsible for all losses or damages to the facility and contents.
8. All rental deposits are non-refundable unless approved by Executive Committee or Board.
9. Facility must be returned in the same clean condition as was provided to the Renter to avoid additional charges by the Hall Coordinator.
10. Facility rental is **NOT** confirmed until deposit is received and approved.
11. GCA is **NOT** responsible for contracting or arranging for hired help/contract workers (table/chair arrangements, servers, etc.) or cleaning any area of the facility during private events.
12. GCA Custodian is **NOT** responsible for monitoring hired help/contract workers during private events.
13. **If so contracted**, proper communication **MUST** be made directly between the Cook(s), Hall Coordinator, and Rental Party to detail the final cooking schedule and work delegation. If GCA Custodian is **NOT** hired to cater food, then a "Custodian Fee", for each day, will be applied to any **NON-MEMBER** renting the GCA facility.
14. Renter shall **NOT** negotiate or discuss the pricing for contract food services with the GCA Custodian
15. A qualified technician is **REQUIRED** to operate the PA Sound System and/or Video Equipment and any cost of Technician to be paid by the Renter.
16. Renter accepts terms, conditions and liability for use.
17. A **Refundable Damage Deposit** of \$1,001 is **required by ALL Non-Voting Members**; refundable after complete inspection by Hall Coordinator.

### PAYMENT TERMS:

A 50% rental deposit is required at time of booking the facility; Estimated balance is due 7 days prior to Event; FINAL remaining balance due after Event. **FACILITY RENTAL IS NOT CONFIRMED WITHOUT DEPOSIT.**

Revised 09.06.16

*For Office Use Only:* Gujarat Cultural Association

Hall Coordinator Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payment Received: \_\_\_\_\_

Notes:

*Acceptance of Proposal* - I hereby accept the terms, conditions and fees set forth on this GCA Rental Fee Schedule and Facility Rental Agreement.

Renter Name & Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Purpose of Event: \_\_\_\_\_

Date(s) of Event: \_\_\_\_\_

Renter Signature: \_\_\_\_\_

Date: \_\_\_\_\_